



The Leadership Challenge® Certified Facilitator Program Description

Current Description or Designation

The Leadership Challenge Certified Facilitator
(Formerly also known as Level 2 Certified Facilitator)

Candidates

Individuals who have successfully obtained both of the following designations: The Leadership Challenge Trained Facilitator and LPI Trained Coach

Completion Qualifies the Individual to Provide These Services

Within company and/or for clients:

- Deliver standard 2-Day and/or customized The Leadership Challenge Workshop
- Plan The Leadership Challenge Implementation Strategies
- Ability to build and conduct business as a The Leadership Challenge Workshop Certified Facilitator

Trained/Mentored By

One of these options:

- Certified Master on their own
- Global Training Partners with 2 years' experience in The Leadership Challenge marketplace utilizing Certified Master as facilitator

Estimated Completion Time

Approximately 6-12 months from start of process

(Additional time may be determined by Certified Master Mentor or Global Training Partner)

Cost Investment Per Individual

- 2-Day The Leadership Challenge Workshop with Certified Master Mentor (co-facilitated or observed)
- Minimum 8 hours Certified Master Mentor Coaching Fees
- Additional The Leadership Challenge and LPI Materials selected by the Certified Master and/or Global Training Partner
- Travel expenses
- Additional fees for individuals requiring or requesting additional mentor coaching

The Leadership Challenge & LPI Materials Anticipated for Candidate's Development

- Additional materials purchased with The Leadership Challenge Facilitator Training and LPI Coach Training
- Personal *LPI 360+* (if most recent LPI is not within past 12 months with a minimum of 8 Observers including Observer Essay Comments, and a Reassessment report)

Pre-requisite Qualifications

- Successful completion of both of the following programs: The Leadership Challenge Trained Facilitator and LPI Trained Coach.
- Completion of The Leadership Challenge Certified Facilitator Application Form
- Letter of Recommendation from supervisor, client or professional colleague
- 1 Certified Master Letter of Recommendation

Criteria for Entry to Certified Facilitator Program if Candidate has NOT completed Trained Facilitator and Trained Coach

Individual has previously facilitated 2 The Leadership Challenge Workshops & provides evidence by submitting daily Agendas, Outcomes, and/or PowerPoint decks along with documented participant feedback. Individual must have also previously conducted 2 LPI Group Debrief sessions & can provide evidence by submitting daily Agendas, Outcomes, and/or PowerPoint decks along with documented participant feedback OR Individual has previously conducted 10 one-on-one LPI Debrief sessions & provides evidence by submitting documented participant feedback and other supporting documentation such as LPI reports marked for coaching discussions.

The candidate is approved for entry by the Certified Master and/or the Global Training Partner.

Certified Master Mentor

1 Certified Master Mentor (all ranges of years' experience) co-facilitates & coaches with the candidate

Required Actions of a Certified Master to be a Candidate's Mentor

- Certified Master Mentor ensures candidate completes all Pre-requisite Qualifications
- Letter of Recommendation for program entry
- Certified Master Mentor co-leads or observes 1 The Leadership Challenge Workshop
- Certified Master Mentor works with candidate and coaches before and after at least 2 The Leadership Challenge Workshops delivered by the candidate. Certified Master Mentor reviews and discusses the candidate's feedback from the workshop participants.

- Coaching with Certified Master Mentor for the stewardship of The Leadership Challenge and the role as an ambassador for the brand. Topics might include:
 - Personal Values & Meaning
 - Personal Leadership Philosophy
 - Personal Vision
- Implementation of The Leadership Challenge
- Certified Master Mentor's Recommendation for "The Leadership Challenge Certified Facilitator" status at completion of program (Form)
- All administrative paperwork is managed at an individual level by Certified Masters and/or Global Training Partners running facilitator certification. As per Training Partner agreements, Wiley reserves the right to audit paperwork. Centralized tracking by Wiley is a longer-term goal.

Candidate's Required Milestones

It is understood the below milestones must be completed after commencing the Certification program.

- Submission of Application for The Leadership Challenge Certified Facilitator (utilizing standardized Forms)
- Co-leads 1 The Leadership Challenge Workshop with the Certified Master Mentor or is observed by the Certified Master Mentor for 1 The Leadership Challenge Workshop.
- Facilitates at least 2 The Leadership Challenge Workshops & provides evidence to the Certified Master Mentor with participant feedback. The Certified Master Mentor works pre- and post-Workshop on coaching the candidate.
- Certified Master Mentor will determine if additional co-facilitation is required for certification in the following areas:
 - Ability to explain the The Leadership Challenge Model while facilitating group dialogue and learning
 - Ability to share leadership stories to support learning & discovery
 - Understanding of The Leadership Challenge research
 - Ability to explain the LPI and its significance in a group setting
 - Models and champions The Leadership Challenge inside and outside the workshop
 - Encourages new and differing ideas and viewpoints
 - Engages in personal growth
 - Proactively seeks and willingly receives feedback from Certified Master Mentor & Workshop participants
- Coaching with Certified Master Mentor for the stewardship of The Leadership Challenge and the role as an ambassador for the brand. Topics might include:
 - Personal Values & Meaning
 - Personal Leadership Philosophy
 - Personal Vision
 - Implementation of The Leadership Challenge
- Arranges conversation with Certified Master Mentor to request Certified Master's Recommendation for "The Leadership Challenge Certified Facilitator" status

Candidate's Optional Milestones

Additional coaching by Certified Master Mentor (this will incur professional fees paid to the Mentor)

After Completion Ongoing Evidence of Expertise and Commitment

No further formal training required once status is awarded as The Leadership Challenge Certified Facilitator. No re-certification requirement or CEU requirement. It is encouraged the individuals stay informed of further evolution and/or development and research of the The Leadership Challenge model & the LPI through engagement with The Leadership Challenge Community. It is highly encouraged individuals reflect any applicable changes in the content and delivery of their workshops and LPI expertise.

Administration & Management

All administrative paperwork is managed at an individual level by Certified Masters and/or Global Training Partners running facilitator certification. As per Training Partner agreements, Wiley reserves the right to audit paperwork. Centralized tracking by Wiley is a longer-term goal.

Documents to be uploaded for storage by Certified Masters and Global Training Partners:

- Application for The Leadership Challenge Certified Facilitator & Related Forms
- Initial Recommendations for program entry by Certified Master and a client
- Progress Report(s) with Certified Master observations regarding facilitator expertise with The Leadership Challenge Workshops
- Recommendation by Certified Master Mentor for completion of the program

Verification of Candidate's Completion

Completion verified by one of these:

- Certified Master
- Global Training Partners s with 2 years' experience in The Leadership Challenge marketplace working with a Certified Master

Certificate Issued

Certificate as a "The Leadership Challenge Certified Facilitator" from Global Training Partner or Certified Master with standardized format, The Leadership Challenge/Wiley branding & signature of Certified Master Mentor.